



Job Title: Supply Chain Manager

Reports to: Chief Operations

Officer Salary: Starting from €32,000 per annum

Prepared date: 08/11/21

Summary

As we open our 6th Oak Fire Pizza location we're recruiting for a Supply Chain Manager responsible for logistics, stock ordering, production and distribution management, stock control and recs, supplier relations, waste control and environmental responsibility and finally - sourcing and implementation of new product lines. This is an excellent opportunity to get on board with a great team in a growing business.

Duties/Responsibilities:

- Collaborate with the operations department and directors to identify and maintain resources needed to establish and provide an effective supply chain.
- Develop and maintain detailed inventories of materials and supplies located in the company, at sites, and in the branches.
- Maintain required quantity of supplies and materials to optimise production.
- Analyse current inventories and procedures; suggests improvements to increase efficiency of supply chain and sustain profitability for the company.
- Develop policies to increase efficiency throughout the supply chain while ensuring quality and safety; implement subsequent changes to processes.
- Identify optimal transportation routes with attention to consolidation of warehousing and distribution.
- Assess the need for material-handling equipment and staffing; makes recommendations to ensure efficient loading, unloading, movement, and storage of materials.
- Negotiate prices for raw materials and monitor deliveries from suppliers, vendors, and/or shipping companies.
- Participate as an advisory member of the product development team, providing information and guidance on availability and cost of supplies and materials.
- Coordinate any changes in product lines, or new product launches to ensure timely and orderly material and production flow transitions.
- Monitor the performance of suppliers, assessing their ability to meet quality and delivery requirements; identify and qualify new suppliers in collaboration with other departments.

- Perform other related duties as assigned.

Required Skills/Abilities:

- Excellent verbal and written communication skills.
- Excellent interpersonal and negotiation skills with a proven ability to create and maintain positive working relationships with vendors, suppliers, shippers, and customers.
- Strong supervisory and leadership skills.
- Excellent organisational skills and attention to detail.
- Thorough understanding of company products and logistics.
- Strong analytical and problem-solving skills.
- Proficient with Microsoft Office Suite or related software.

Education and Experience:

- Degree in Business or related field an advantage but not essential.
- Proficient computer skills.
- One year of experience as a supervisor, manager, or similar relevant position required